

**From:** [R6HarveyFSC](#)  
**To:** [R6HarveyInfo](#)  
**Subject:** FW: DRAFT - Contract ordering process  
**Date:** Friday, September 8, 2017 4:05:39 PM  
**Attachments:** [Presentation1.pdf](#)

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**From:** Foster, Althea  
**Sent:** Friday, September 8, 2017 4:05:38 PM (UTC-06:00) Central Time (US & Canada)  
**To:** R6HarveyFSC  
**Subject:** FW: DRAFT - Contract ordering process

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**From:** Foster, Althea  
**Sent:** Friday, September 08, 2017 3:45 PM  
**To:** Flemming, Tongee <flemming.tongee@epa.gov>; Talton, Anthony <Talton.Anthony@epa.gov>  
**Cc:** Smith, Monica <smith.monica@epa.gov>; Nicholls, Jacob <NICHOLLS.JACOB@EPA.GOV>; Ruhl, Lisa <Ruhl.Lisa@epa.gov>; Spelman, John <Spelman.John@epa.gov>  
**Subject:** DRAFT - Contract ordering process

I spoke with the Finance Section and identified an issue. Not all of the Finance Section Chief's will have access to EAS. It simply was not a criteria for selection and the 213RR process predates EPA's EAS system. We brainstormed a work around and I have put it on the attached slide. This is a draft and we can still make changes and we still need to establish a common mailbox repository for these 213RRs.